

## ANNEXE 1 TO APPENDIX 6

### Chronological list of information and consultation prior to the 12 February Cabinet

- 13/1/09 E-mail from Assistant Director to Ward Councillor advising of updated informal planning guidance note and potential link from Queen Square to the Churchyard (copied to other 2 Ward Councillors).
- 16/1/09 E-mail from case officer to all 3 Ward Councillors explaining the proposed hotel scheme in more detail attaching a copy of the agent's brochure and referring to the informal planning guidance for the site.
- 16/1/09 Acknowledgement of receipt of e-mail from a Ward Councillor and request for a copy of the Report ( copied to other 2 Ward Councillors)
- 16/1/09 E-mail from Assistant Director to a Ward Councillor confirming that Report is not finalised and will be forwarded to them when it becomes public.
- 21/1/09 E-mail from Assistant Director to Chair of St Nicholas Green Spaces Association advising that the case officer will contact him at the relevant point in the process prior to planning submission to talk through the proposals as they evolve.
- 4/2/09 Copy of part 1 Cabinet Report sent to 3 Ward Councillors by case officer.
- 6/2/09 E-mail from Assistant Director to Ward Councillor following a telephone conversation confirming this is a property decision and that his issues will be considered through the planning process (copied to other 2 Ward Councillors)
- 9/2/09 E-mail from case officer to Chair of the Wykeham Terrace Residents Association Ltd advising that the Recommendation to Cabinet is a property decision and that points raised in his letter of 8 February relate to the planning process that will need to be undertaken by the developer and team.
- 9/2/09 E-mail from case officer to the Parish Church of St Nicholas of Myra advising that the Recommendation to Cabinet is a property decision and that points raised in his letter of 6 February relate to the planning process that will need to be undertaken by the developer and team.
- 10/2/09 E-mail from case officer to Chair of the Wykeham Terrace Residents

Association Ltd confirming that the disposal does not pre-judge the outcome of the planning process nor does it fetter the planning officers in making their recommendation to the planning committee.

11/2/09 Meeting between case officer and Ward Councillor at which the sketch perspective for the hotel scheme was tabled showing that there were potentially 5 storeys above ground level and advising that all 3 short listed hotel schemes were 5 storeys above ground level. Further information was provided on the proposed development, including a copy of the Informal Planning Guidance Note. However as the name of the developer and the financial details were confidential information contained within part two of the report it could not be revealed. The Councillor advised at that meeting that he had not been consulted and requested that the Report be amended to this effect. The case officer had sent the briefing to the Councillor on 16 January as set out above.

12/2/09 Cabinet meeting